



Auto Servicio
Power Campus
Guía para el Docente



REINGENIERÍA
DE MATRÍCULA UPR-PP

Cómo usar esta presentación

- Puede pasar de una transparencia a otra de la manera usual (linealmente), o...
- Puede usar la página llamada “Contenido General” como punto de referencia para saltar a las distintas secciones de la presentación:

Clicar sobre:  te lleva a la sección deseada

Clicar sobre:  te regresa al Contenido General



Contenido General

-  Cómo se accede al autoservicio
-  Cómo se accede/modifican los datos personales
-  Cómo se accede a los cursos y las listas de estudiantes
-  Cómo se maneja la asistencia
-  Cómo se adjudican las calificaciones
-  Cómo se crean/califican actividades

Contenido General



Cómo se accede al autoservicio



Cómo se accede/modifican los datos personales



Cómo se accede a los cursos y las listas de estudiantes



Cómo se maneja la asistencia



Cómo se adjudican las calificaciones



Cómo se crean/califican actividades

Acceso: Página de Entrada

Self-Service - Home

136.145.180.206:86

Cart Help Catalog Search

miUPI

Home Register Search

Cart Degree Requirements Inquire Apply Make a Donation View Student Information

Login

User Name

Password

Log In

▶ [Forgot My Password](#)

Bienvenidos al Portal de Servicios

Students

Se le asignará una cuenta con nombre de usuario y contraseña preliminar para acceder al sistema. Consulte con el representante de PC de su facultad.

Acceso: “Log in”

Así luce la pantalla de inicio:

Welcome (nmotta)

Cart Help Log Out

Catalog Search

mIUPI

Home Register Advising Classes Search My Profile

Cart Degree Requirements Inquire Apply Checklist Make a Donation View Student Information

Students

- ▶ Find Courses
- ▶ Register
- ▶ View Schedule

Faculty

- ▶ Student Advising
- ▶ Class List



Datos Personales



The screenshot displays the user interface of the m:UPI system. At the top left, it says "Welcome (nmotta)". To the right, there are links for "Cart", "Help", and "Log Out", along with a "Catalog" dropdown menu and a search box. Below this is the m:UPI logo. A navigation bar contains buttons for "Home", "Register", "Advising", "Classes", "Search", and "My Profile". A red arrow points to the "My Profile" button. Underneath, there are sub-links: "Account Information", "Personal Information", "Ethnicity and Race", "Addresses", "Phone Numbers", and "Shared Access". The main content area is titled "My Profile" and contains the text: "You can view and update your user account information, addresses, and personal data; change your password, update the security question which is used to verify your identity if you forget your password, or invite a parent or guardian to share your information." At the bottom, a footer reads "PowerCAMPUS® Self-Service 7.4.4 · © 2005 - 2011 SunGard. All rights reserved."

En “My Profile” usted puede verificar y/o actualizar su información personal así como su información como usuario del sistema.

Datos Personales: Info cuenta

The screenshot shows the user interface for 'm:UPI'. At the top, there is a 'Welcome (nmotta)' message and navigation links for 'Cart', 'Help', and 'Log Out'. A search bar is also present. Below this, a menu bar includes 'Home', 'Register', 'Advising', 'Classes', 'Search', and 'My Profile'. The 'My Profile' section is active, showing sub-tabs for 'Account Information', 'Personal Information', 'Ethnicity and Race', 'Addresses', 'Phone Numbers', and 'Shared Access'. The 'Account Information' sub-tab is selected, displaying the following details:

User Name:	nmotta
System ID:	000-14-7518
Prefix:	
First Name:	NOEL
Middle Name:	
Last Name:	MOTTA CRUZ
Suffix:	
Nickname:	
E-mail Address:	

On the left side of the 'Account Information' section, there are three links: 'Directory Settings', 'Password', and 'Security Question'. Dashed arrows point from these links to explanatory text:

- 'Directory Settings' points to the text: 'Incluir/no incluir en directorio en línea'
- 'Password' points to the text: 'Actualiza Contraseña'
- 'Security Question' points to the text: 'Pregunta en caso de que olvide contraseña'

At the bottom of the page, there is a footer: 'PowerCAMPUS® Self-Service 7.4.4 · © 2005 - 2011 SunGard. All rights reserved.'

Datos Personales: Info Personal

The screenshot shows the m:UPI website interface. At the top left is the logo 'm:UPI'. Below it is a navigation bar with buttons for 'Home', 'Register', 'Advising', 'Classes', 'Search', and 'My Profile'. A red arrow points to the 'My Profile' button. Below the navigation bar is a sub-menu with options: 'Account Information', 'Personal Information', 'Ethnicity and Race', 'Addresses', 'Phone Numbers', and 'Shared Access'. A red arrow points to the 'Personal Information' sub-menu item. The main content area is titled 'Personal Information' and contains a section for 'Current Information' with the following details:

Gender	Male
Ethnicity	HISP/PUERTORRIQUEÑO
Marital Status	
Religion	
Retired	No
Veteran	
Citizenship	ESTADOS UNIDOS
Secondary Citizenship	
Visa	U.S. CITIZEN
Country of Birth	ESTADOS UNIDOS
Language	
Secondary Language	
Months in Country	

At the bottom of the 'Current Information' section is an 'Edit' button, which is highlighted with a red arrow.

Datos Personales: Raza



Account Information

Personal Information

Ethnicity and Race

Addresses

Phone Numbers

Shared Access

Ethnicity and Race

In order to comply with federal regulations, educational institutions are required to collect information on students' ethnicity and race for reporting purposes. This data is reported as total aggregate numbers and personal information is not shared. Please help us comply with the regulations by specifying whether you are of Hispanic or Latino descent and then select one or more of the races with which you identify yourself.

Are you of Hispanic/Latino ethnicity or descent? Yes No

Select one or more of the following races that you consider yourself to be.

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Save

Datos Personales: Dirección



Account Information Personal Information Ethnicity and Race **Addresses** Phone Numbers Shared Access

My Address

My Address

Add Address

Manage Addresses

Current Preferred

Type: CORRESPONDENCIA
URB PARKVILLE TERRACE
119 CALLE ALAMO DRIVE
GUAYNABO, PR 00969
PUERTO RICO

[Edit Address](#)

New

Moving soon?
Set up and schedule a
future address change.

[Add Address](#)

Manage

View and Manage all of
your existing address
information.

[Manage Addresses](#)

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Datos Personales: Teléfonos

Account Information Personal Information Ethnicity and Race Addresses **Phone Numbers** Shared Access

Phone Numbers

List the phone numbers that you want us to use to contact you. You can add a new phone number, edit or delete a phone number that is already listed, or select your primary phone number.

Phone Type	Description	Phone Number	Country	Do Not Call Reason	Actions
CELULAR	(Primary)	(787) 452-0268	PUERTO RICO		Edit
TRABAJO		(787) 764-0000 3503	PUERTO RICO		Edit Delete Make Primary

[Add a Phone Number](#)

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Acceso a sus Cursos



Welcome (nmotta) Cart Help Log Out Catalog Search

m:UPI

[Home](#) [Register](#) [Advising](#) **[Classes](#)** [Search](#) [My Profile](#)

Schedule [Permission Requests](#) **Enrollment** [Setup](#) [Grading](#) [Manage Assistants](#)

Classes

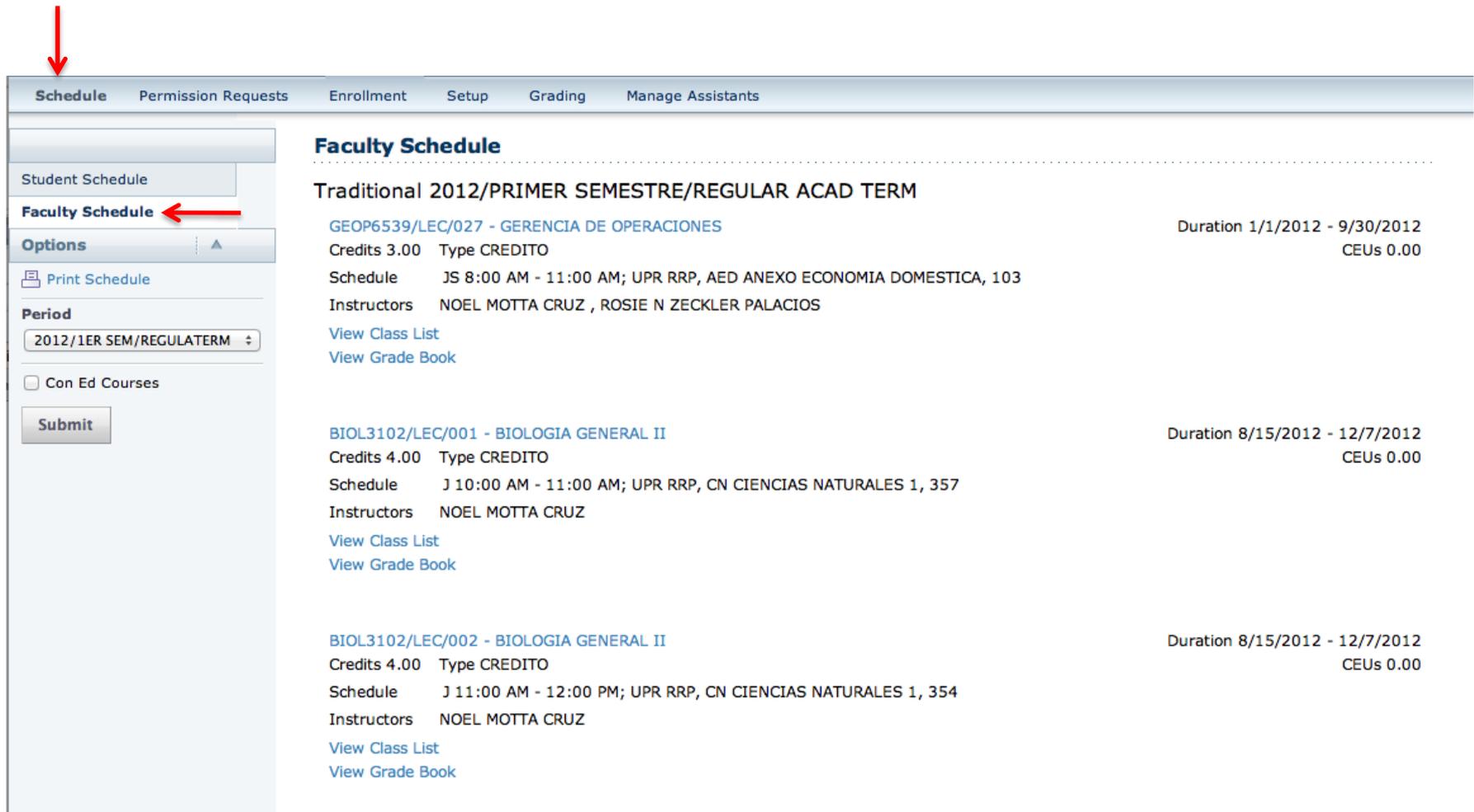
The Classes tab provides options for students and faculty. Students can view their course schedules and display a list of the permission requests they have sent to faculty members asking that they be allowed to register for their classes. Faculty members can view their class lists, set up their course sections, create their Course Home Pages, enter student grades, and specify which course information their assistants can access.

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Desde aquí puede....

- Ver su programa de clases (**Schedule**)
- Obtener lista de sus estudiantes matriculados (**Enrollment**)
- Crear actividades que determinan la evaluación del curso, definir la relación de puntuación a nota (curva), así como utilizar herramientas como las de “Blackboard” o “Moodle” (**Setup**)
- Llevar e informar asistencia de los estudiantes (**Grading**)
- Adjudicar las notas (**Grading**)

Cursos: Programa Profesor(a)



Schedule | Permission Requests | Enrollment | Setup | Grading | Manage Assistants

Faculty Schedule

Traditional 2012/PRIMER SEMESTRE/REGULAR ACAD TERM

GEOP6539/LEC/027 - GERENCIA DE OPERACIONES Duration 1/1/2012 - 9/30/2012

Credits 3.00 Type CREDITO CEUs 0.00

Schedule JS 8:00 AM - 11:00 AM; UPR RRP, AED ANEXO ECONOMIA DOMESTICA, 103

Instructors NOEL MOTTA CRUZ , ROSIE N ZECKLER PALACIOS

[View Class List](#)

[View Grade Book](#)

BIOL3102/LEC/001 - BIOLOGIA GENERAL II Duration 8/15/2012 - 12/7/2012

Credits 4.00 Type CREDITO CEUs 0.00

Schedule J 10:00 AM - 11:00 AM; UPR RRP, CN CIENCIAS NATURALES 1, 357

Instructors NOEL MOTTA CRUZ

[View Class List](#)

[View Grade Book](#)

BIOL3102/LEC/002 - BIOLOGIA GENERAL II Duration 8/15/2012 - 12/7/2012

Credits 4.00 Type CREDITO CEUs 0.00

Schedule J 11:00 AM - 12:00 PM; UPR RRP, CN CIENCIAS NATURALES 1, 354

Instructors NOEL MOTTA CRUZ

[View Class List](#)

[View Grade Book](#)

Student Schedule

Faculty Schedule

Options

Print Schedule

Period

2012/1ER SEM/REGULATERM

Con Ed Courses

Submit

Cursos: Listado de Estudiantes

Schedule Permission Requests **Enrollment** Setup Grading Manage Assistants

Enrollment - Class List

▼ Select Course
Or... browse the courses below:

Year	PRIMER SEMESTRE
2012	REGULAR ACAD TERM <ul style="list-style-type: none">▶ BIOL3102/LECTURA/001▶ BIOL3102/LECTURA/002▶ BIOL3102/LECTURA/003▶ BIOL3102/LECTURA/004▶ BIOL3102/LECTURA/005▶ BIOL3102/LECTURA/006▶ BIOL3102/LECTURA/007▶ BIOL3102/LECTURA/008▶ BIOL3102/LECTURA/009▶ BIOL3102/LECTURA/010▶ QUIM3001/CONFERENCIA/001▶ QUIM3001/CONFERENCIA/002▶ QUIM3001/CONFERENCIA/004▶ QUIM3001/CONFERENCIA/005▶ QUIM3001/CONFERENCIA/006▶ QUIM3001/CONFERENCIA/008▶ QUIM3001/CONFERENCIA/009▶ QUIM3001/CONFERENCIA/010▶ QUIM3001/CONFERENCIA/011▶ QUIM3001/CONFERENCIA/012▶ QUIM3001/CONFERENCIA/013▶ GEOP6539/LECTURA/027

Escoja Curso

Cursos: Listado de Estudiantes

Schedule Permission Requests **Enrollment** Setup Grading Manage Assistants

Enrollment - Class List

▼ **Select Course** Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

Select Status Add >

<input type="checkbox"/>	Name	ID	Curriculum	Class Level	Class Load	Credit Type	Credits	Attendance	Status
<input type="checkbox"/>	ABREU NAZARIO, JESSICA A	801-10-0012	CERT SUBG/BHC/EINT EDUC CONT/NIN/ESUP SUBGRAD/BA/PSIC			CREDITO	4.00		Add
<input type="checkbox"/>	ABREU RIVERA, MIRANDA M	840-09-0011	SUBGRAD/BCN/BIOL SUBGRAD/NIN/TRAS			CREDITO	4.00		Add
<input type="checkbox"/>	ABREU ROMERO, ANDRIELIS M	846-07-0021	SUBGRAD/BA/ANTR SUBGRAD/NIN/TRAS			CREDITO	4.00		Add
<input type="checkbox"/>	ACEVEDO BIANCHI, RICARDO	801-08-0009	SUBGRAD/BA/CIPO			CREDITO	4.00		Add
<input type="checkbox"/>	ACEVEDO CABAN, VALERIA	801-11-0030	SUBGRAD/BCN/FISI			CREDITO	4.00		Add
<input type="checkbox"/>	Totals - Students: 5 Credits: 20.00 CEU: 0.00								

Class List
Options
Image View
Download
E-mail Selected
Print List
Recent Courses
1. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/008
2. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/002
3. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/001
4. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/001

Use para seleccionar a quién le envía email

Puede bajar el listado de estudiante en uno de varios formatos (véase próxima transparencia)

Cursos: Listado de Estudiantes

PowerCAMPUS SELF-SERVICE

Class List Download

Download Format:
Microsoft Excel

Available columns:
Name
Id
Email Address
Curriculum
Class Level
Class Load
Credit Type
Credits
Attendance
Status

Columns to download:

PowerCAMPUS SELF-SERVICE

Class List Download

HTML
Microsoft Word
✓ Microsoft Excel
Tab-separated
Comma-separated

Class Level
Class Load
Credit Type
Credits
Attendance
Status
Withdrawn

Columns to download:
Name
Id
Email Address
Curriculum

Usted escoge el formato del documento que bajará a su computadora y la información del estudiante que quiera tabular.



Asistencia

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Grading - Attendance

▼ Select Course

Or... browse the courses below:

Activity Grades

Overall Grades

Attendance

Options ▲

Recent Courses ▲

- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/008
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/002
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/001
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/001
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/002

Year

2012

PRIMER SEMESTRE

REGULAR ACAD TERM

- ▶ BIOL3102/LECTURA/001
- ▶ BIOL3102/LECTURA/002
- ▶ BIOL3102/LECTURA/003
- ▶ BIOL3102/LECTURA/004
- ▶ BIOL3102/LECTURA/005
- ▶ BIOL3102/LECTURA/006
- ▶ BIOL3102/LECTURA/007
- ▶ BIOL3102/LECTURA/008
- ▶ BIOL3102/LECTURA/009
- ▶ BIOL3102/LECTURA/010
- ▶ QUIM3001/CONFERENCIA/001
- ▶ QUIM3001/CONFERENCIA/002
- ▶ QUIM3001/CONFERENCIA/004
- ▶ QUIM3001/CONFERENCIA/005
- ▶ QUIM3001/CONFERENCIA/006
- ▶ QUIM3001/CONFERENCIA/008
- ▶ QUIM3001/CONFERENCIA/009
- ▶ QUIM3001/CONFERENCIA/010
- ▶ QUIM3001/CONFERENCIA/011
- ▶ QUIM3001/CONFERENCIA/012
- ▶ QUIM3001/CONFERENCIA/013
- ▶ GEOP6539/LECTURA/027

Escoja Curso

Asistencia

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Activity Grades
Overall Grades
Attendance
Options
Select View
Download Attendance
Recent Courses

1. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/008
2. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/002
3. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/001
4. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/001
5. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/002

Grading - Attendance

▼ Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

Overall Attendance

[View Overall Section Attendance](#) GLOBAL

Daily Attendance

▶ 8/21/2012	▶ 8/28/2012	▶ 9/4/2012
▶ 9/11/2012	▶ 9/18/2012	▶ 9/25/2012
▶ 10/2/2012	▶ 10/9/2012	▶ 10/16/2012
▶ 10/23/2012	▶ 10/30/2012	▶ 11/6/2012
▶ 11/13/2012	▶ 11/20/2012	▶ 11/27/2012
▶ 12/4/2012		

Diaria

Attendance by Student

▶ ABREU NAZARIO, JESSICA	▶ ABREU RIVERA, MIRANDA	▶ ABREU ROMERO, ANDRIELIS
▶ ACEVEDO BIANCHI, RICARDO	▶ ACEVEDO CABAN, VALERIA	

Por Estudiante

Asistencia: Global

Grading - Attendance

Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

	Name	Absence		Tardiness		Overall Attendance	Last Date Attended
		Excused	Unexcused	Excused	Unexcused		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> ABREU NAZARIO, JESSICA	0	0	0	0	ASISTIO A CLASE	9/18/2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> ABREU RIVERA, MIRANDA	0	0	0	0	ASISTIO A CLASE	9/18/2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> ABREU ROMERO, ANDRIELIS	0	0	0	0	NO ASISTIO A CLASE	8/21/2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> ACEVEDO BIANCHI, RICARDO	0	0	0	0	ASISTIO A CLASE	9/25/2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> ACEVEDO CABAN, VALERIA	0	0	0	0	ASISTIO A CLASE	9/25/2012

Save

Marque si quiere enviar email

Adjudique aquí la asistencia

Es importante guardar para que los cambios entren en efecto

Asistencia: Diaria

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Grading - Attendance

▼ Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

Se puede aplicar en bloque

PRESENTE Apply Status

Daily Attendance for 10/2/2012

Name	Attendance Status	Comments
ABREU NAZARIO, JESSICA	PRESENTE	
ABREU RIVERA, MIRANDA	PRESENTE	
ABREU ROMERO, ANDRIELIS	AUSENTE	
ACEVEDO BIANCHI, RICARDO	EXCUSADO ATLETISMO	
ACEVEDO CABAN, VALERIA	PRESENTE	

Save

Adjúdice aquí la asistencia

Es importante guardar para que los cambios entren en efecto

Asistencia: Por Estudiante

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup Grading Manage Assistants

Grading - Attendance

Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

Student: ABREU NAZARIO, JESSICA

Date	Attendance Status	Comments
8/21/2012	PRESENTE	
8/28/2012	PRESENTE	
9/4/2012	PRESENTE	
9/11/2012	PRESENTE	
9/18/2012	Present	
9/25/2012	AUSENTE	
10/2/2012	AUSENTE	
10/9/2012	PRESENTE	

Adjudique aquí la asistencia



Calificaciones

Seleccione Primero

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Activity Grades
Overall Grades
Attendance

Options

Course Statistics
E-mail Selected
Download Grades

Recent Courses

- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/008
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/002
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/001
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/001

Grading - Overall Grades

Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

	Name	Credit Type	My Grade	MIDTERM Actual Grade	Projected Grade	My Grade	FINAL Actual Grade
<input checked="" type="checkbox"/>	ABREU NAZARIO, JESSICA	CREDITO	A				
<input checked="" type="checkbox"/>	ABREU RIVERA, MIRANDA	CREDITO	C				
<input checked="" type="checkbox"/>	ABREU ROMERO, ANDRIELIS	CREDITO	B				
<input checked="" type="checkbox"/>	ACEVEDO BIANCHI, RICARDO	CREDITO	C				
<input checked="" type="checkbox"/>	ACEVEDO CABAN, VALERIA	CREDITO	A				

Save Submit Midterm

Final is not open for grade submissions.

Adjúdice
Calificaciones
Parciales

Solo guarda
las notas
adjudicadas;
no las informa
oficialmente al
Registrador

Seleccione
para informar
oficialmente al
Registrador

Las
**CALIFICACIONES
FINALES** se
adjudican aquí.
Aparecerá un
botón para
informar al
Registrador
("Submit Final")

Calificaciones

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Grading - Overall Grades

▼ **Select Course** Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/008
QUIMICA GENERAL I
M 3:00 PM - 6:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/354
Traditional

	Name	Credit Type	MIDTERM		Projected Grade	FINAL	
			My Grade	Actual Grade		My Grade	Actual Grade
<input type="checkbox"/>	<input type="checkbox"/> ABREU NAZARIO, JESSICA	CREDITO	A	A(Posted)		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/> ABREU RIVERA, MIRANDA	CREDITO	C	C(Posted)		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/> ABREU ROMERO, ANDRIELIS	CREDITO	B	B(Posted)		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/> ACEVEDO BIANCHI, RICARDO	CREDITO	C	C(Posted)		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/> ACEVEDO CABAN, VALERIA	CREDITO	A	A(Posted)		<input type="text"/>	<input type="text"/>

Save

Una vez **informada** la calificación (“submitted”), ya no se puede volver atrás...



Creando Actividades

ACTIVIDAD: Componente o elemento del curso susceptible a evaluación. La suma de la puntuación de todas las actividades se usa para determinar la calificación parcial y final del curso.

Setup - Activities

▼ **Select Course**
Or... browse the courses below:

Year
2012

PRIMER SEMESTRE

REGULAR ACAD TERM

- ▶ BIOL3102/LECTURA/001
- ▶ BIOL3102/LECTURA/002
- ▶ BIOL3102/LECTURA/003
- ▶ BIOL3102/LECTURA/004
- ▶ BIOL3102/LECTURA/005
- ▶ BIOL3102/LECTURA/006
- ▶ BIOL3102/LECTURA/007
- ▶ BIOL3102/LECTURA/008
- ▶ BIOL3102/LECTURA/009
- ▶ BIOL3102/LECTURA/010
- ▶ QUIM3001/CONFERENCIA/001
- ▶ QUIM3001/CONFERENCIA/002
- ▶ QUIM3001/CONFERENCIA/004
- ▶ QUIM3001/CONFERENCIA/005
- ▶ QUIM3001/CONFERENCIA/006
- ▶ QUIM3001/CONFERENCIA/008
- ▶ QUIM3001/CONFERENCIA/009
- ▶ QUIM3001/CONFERENCIA/010
- ▶ QUIM3001/CONFERENCIA/011
- ▶ QUIM3001/CONFERENCIA/012
- ▶ QUIM3001/CONFERENCIA/013
- ▶ GEOP6539/LECTURA/027

Escoja Curso

Creando Actividades

The screenshot shows the m:UPI interface. At the top, there is a navigation bar with tabs for Home, Register, Advising, Classes, Search, and My Profile. Below this is a secondary navigation bar with links for Schedule, Permission Requests, Enrollment, Setup, Grading, and Manage Assistants. On the left side, there is a sidebar menu with the following items: Activities (highlighted with a red arrow), Grade Mappings, Course Home Page, Manage Section Media, Options (with a dropdown arrow), Add an Activity (with a plus icon), Copy Activities (with a document icon), Weight by Type of Activity (with a checkbox), and How to Weight Activities (with radio buttons for By Possible Points, Equally, and Enter for Each Activity, and a Change button).

The main content area is titled "Setup - Activities". It features a "Select Course" dropdown menu. The selected course information is displayed as follows:

Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
W 11:00 AM - 2:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/355
Traditional

Below the course information, it states: "There are currently no activities for this course."

Two main buttons are highlighted with a red box:

- Add New...**: Add a new activity to this course: [Add Activity]
- Copy Existing...**: Copy activities from another section: [Copy Activities]

A blue arrow points to the "Copy Activities" button, and another blue arrow points to the "Add Activity" button.

Use esta opción si tiene actividad creada cuyos atributos quiera copiar

Use esta opción para crear una nueva actividad

Creando Actividades

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup Grading Manage Assistants

Add Activity for 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010

General

Title

Activity Type Evaluacion
 Quiz
 Tareas

Description

Extra Credit

Possible Points

Assigned

Due

Prevent Late Submissions

Midterm Weight

Final Weight

Availability

Always Available

Only Available

From (hh:mm am/pm)

To (hh:mm am/pm)

Save Cancel

Se puede dar peso distinto a la actividad dependiendo si es evaluación parcial o final (véase "Asignando Peso a las Actividades")

Aquí se completan todos los atributos que tendrá su actividad

Creando Actividades

Para continuar creando actividades se utiliza este menú

El sistema permite eliminar puntuaciones

Para que la actividad se tome en cuenta en las calificaciones (parcial y/o final), se activan los recuadros

Por ejemplo si se escribe 1 / 5 aquí, significa que se elimina la puntuación más baja. Asimismo, si fuera 2 / 5 se eliminarían las dos puntuaciones más bajas.

Title	Assigned	Due	Possible Points	Counts Toward Midterm	Counts Toward Final
Examen 1			100	<input checked="" type="checkbox"/> 12.50%	<input type="checkbox"/> 0.00%
Examen 2			100	<input checked="" type="checkbox"/> 12.50%	<input type="checkbox"/> 0.00%
Examen 3			100	<input checked="" type="checkbox"/> 12.50%	<input type="checkbox"/> 0.00%
Examen 4			100	<input checked="" type="checkbox"/> 12.50%	<input type="checkbox"/> 0.00%
Examen Final			200	<input checked="" type="checkbox"/> 25.00%	<input type="checkbox"/> 0.00%

Title	Assigned	Due	Possible Points	Counts Toward Midterm	Counts Toward Final
Tarea Especial			200	<input checked="" type="checkbox"/> 25.00%	<input type="checkbox"/> 0.00%

Total Midterm Points: 800 | Total Final Points: 0

Save Reset

Según se crean las actividades se generan estas listas por tipo de actividad.

Calificando Actividades

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Activity Grades

Overall Grades

Attendance

Options ▲

Recent Courses ▲

- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/010
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/009
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/008
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/002
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/001

Grading - Activity Grades

▼ Select Course

Or... browse the courses below:

Year	PRIMER SEMESTRE
2012	REGULAR ACAD TERM <ul style="list-style-type: none">▶ BIOL3102/LECTURA/001▶ BIOL3102/LECTURA/002▶ BIOL3102/LECTURA/003▶ BIOL3102/LECTURA/004▶ BIOL3102/LECTURA/005▶ BIOL3102/LECTURA/006▶ BIOL3102/LECTURA/007▶ BIOL3102/LECTURA/008▶ BIOL3102/LECTURA/009▶ BIOL3102/LECTURA/010▶ QUIM3001/CONFERENCIA/001▶ QUIM3001/CONFERENCIA/002▶ QUIM3001/CONFERENCIA/004▶ QUIM3001/CONFERENCIA/005▶ QUIM3001/CONFERENCIA/006▶ QUIM3001/CONFERENCIA/008▶ QUIM3001/CONFERENCIA/009▶ QUIM3001/CONFERENCIA/010▶ QUIM3001/CONFERENCIA/011▶ QUIM3001/CONFERENCIA/012▶ QUIM3001/CONFERENCIA/013▶ GEOP6539/LECTURA/027

Escoja Curso

Calificando Actividades

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Grading - Activity Grades

▼ **Select Course** Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
W 11:00 AM - 2:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/355
Traditional

Seleccione uno de estos tres modos:

- View All Students' Activity Grades**
- View All Students' Activity Grades (Datasheet View)** • Global Tabulada
- View Grades for the Specified Activity**
 - ▶ Examen 1
 - ▶ Examen 2
 - ▶ Examen 3
 - ▶ Examen 4
 - ▶ Examen Final
 - ▶ Trabajo Especial• Por Actividad
- View Grades for the Specified Student**
 - ▶ CORDERO CRUZ, JOSE
 - ▶ CUADRADO ARROYO, EDDIE
 - ▶ ENCARNACION GINES, YATNEE
 - ▶ GONZALEZ FELICIANO, TAMARA
 - ▶ GONZALEZ SEDA, JOEL• Por estudiante

Activity Grades

- Overall Grades
- Attendance

Options

- Select View
- Download

Recent Courses

- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/010
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/009
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
QUIM3001/CONFERENCIA/008
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/002
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM
BIOL3102/LECTURA/001

Calificando Actividades: Por Actividad

Schedule Permission Requests Enrollment Setup **Grading** Manage Assistants

Grading - Activity Grades

▼ Select Course Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
W 11:00 AM - 2:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/355
Traditional

Examen 1

Due Date: | Total Points: 100

	Name	ID	Submitted	Points Earned	Possible Points	Grade	Grade Received
<input type="checkbox"/>	CORDERO CRUZ, JOSE	801-95-1170		89	100 89.00 %	<input type="text"/>	9/30/2012
<input type="checkbox"/>	CUADRADO ARROYO, EDDIE	842-73-2308		78	100 78.00 %	<input type="text"/>	9/30/2012
<input type="checkbox"/>	ENCARNACION GINES, YATNEE	801-08-1803		90	100 90.00 %	<input type="text"/>	9/30/2012
<input type="checkbox"/>	GONZALEZ FELICIANO, TAMARA	801-11-2765		71	100 71.00 %	<input type="text"/>	9/30/2012
<input type="checkbox"/>	GONZALEZ SEDA, JOEL	801-10-2976		66	100 66.00 %	<input type="text"/>	9/30/2012

Save

Activity Grades

Overall Grades

Attendance

Options

- Select View
- E-mail Selected
- Download
- Activity Statistics

Recent Courses

- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/010
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/009
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/008
- 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/002
- 2012/PRIMER

Calculando la calificación final a base de las actividades

Para calcular la calificación final:

- Se define la relación entre puntuación y letra (“la curva”)
- Se califican todas las actividades

Calculando la calificación final: Cómo definir “la curva”

mIUPI

Home Register Advising **Classes** Search My Profile

Schedule Permission Requests Enrollment **Setup** Grading Manage Assistants

Activities

Grade Mappings

Course Home Page

Manage Section Media

Recent Courses ▲

1. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/010
2. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/009
3. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM QUIM3001/CONFERENCIA/008
4. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/002
5. 2012/PRIMER SEMESTRE/REGULAR ACAD TERM BIOL3102/LECTURA/001

Setup - Grade Mappings

▼ **Select Course**

Or... browse the courses below:

Year

2012

PRIMER SEMESTRE

REGULAR ACAD TERM

- ▶ BIOL3102/LECTURA/001
- ▶ BIOL3102/LECTURA/002
- ▶ BIOL3102/LECTURA/003
- ▶ BIOL3102/LECTURA/004
- ▶ BIOL3102/LECTURA/005
- ▶ BIOL3102/LECTURA/006
- ▶ BIOL3102/LECTURA/007
- ▶ BIOL3102/LECTURA/008
- ▶ BIOL3102/LECTURA/009
- ▶ BIOL3102/LECTURA/010
- ▶ QUIM3001/CONFERENCIA/001
- ▶ QUIM3001/CONFERENCIA/002
- ▶ QUIM3001/CONFERENCIA/004
- ▶ QUIM3001/CONFERENCIA/005
- ▶ QUIM3001/CONFERENCIA/006
- ▶ QUIM3001/CONFERENCIA/008
- ▶ QUIM3001/CONFERENCIA/009
- ▶ QUIM3001/CONFERENCIA/010
- ▶ QUIM3001/CONFERENCIA/011
- ▶ QUIM3001/CONFERENCIA/012
- ▶ QUIM3001/CONFERENCIA/013
- ▶ GEOP6539/LECTURA/027

Escoja Curso

Calculando la calificación final: Cómo definir “la curva”

Schedule Permission Requests Enrollment **Setup** Grading Manage Assistants

Setup - Grade Mappings

▼ **Select Course** Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
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Traditional

There are currently no grade mappings for this course. Please select from these options to continue:

Add New...
Create a new blank mapping to set up manually:

Apply Defaults...
Use default Grade Mappings for this institution:

Copy Existing...
Copy and re-use Grade Mappings from another section:

Seleccione su preferencia de cualquiera de estos dos menús

Cómo definir “la curva”: Entrada Manual

Setup - Grade Mappings

Select Course: Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
W 11:00 AM - 2:00 PM, UPR RRP/CN CIENCIAS NATURALES 1/355
Traditional

Credit Types
CREDITO
View All

Grade	Midterm Min %	Final Min %
A	90	85
B	80	75
IB		
IC		
C	70	65
D	60	55
ID		
IF		
INP		
IP		
NG		
NP		
P		
PB		
PS		
REP		
W		
F	0	0
F*		
AP		

Curva Parcial

Curva Final

Calculando la calificación final a base de las actividades

Grading - Overall Grades

Select Course: 2012/PRIMER SEMESTRE/REGULAR ACAD TERM - QUIM3001/CONFERENCIA/010
QUIMICA GENERAL I
W 11:00 AM - 2:00 PM, UPR.RRP/CN CIENCIAS NATURALES 1/355
Traditional

Apply Midterm Apply Final

	Name	Credit Type	MIDTERM			Projected Grade	FINAL		
			Calculated Score	My Grade	Actual Grade		Calculated Score	My Grade	Actual Grade
<input type="checkbox"/>	CORDERO CRUZ, JOSE	CREDITO	728.00	(A)	F	91.00 (A)	728.00	(A)	F
<input type="checkbox"/>	CUADRADO ARROYO, EDDIE	CREDITO	653.00	(B)	F	81.63 (B)	653.00	(B)	F
<input type="checkbox"/>	ENCARNACION GINES, YATNEE	CREDITO	657.00	(B)	F	82.13 (B)	657.00	(B)	F
<input type="checkbox"/>	GONZALEZ FELICIANO, TAMARA	CREDITO	615.00	(C)	F	76.98 (B)	615.00	(B)	F
<input type="checkbox"/>	GONZALEZ SEDA, JOEL	CREDITO	650.00	(B)	F	81.25 (B)	650.00	(B)	F

Save Submit Midterm

Final is not open for grade submissions.

La nota en paréntesis es la que el sistema calcula a base de la curva. De todos modos el profesor tiene que adjudicar manualmente la calificación oficial.

Asignando Peso a las Actividades

- Por los puntos posibles
- Peso igual
- Peso variable a cada actividad
- Peso por tipo de actividad



Weight by Type of Activity

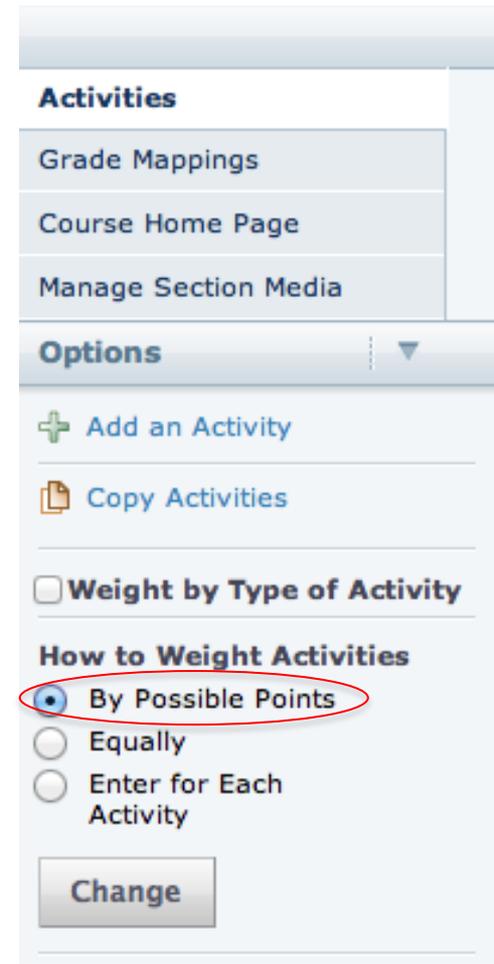
How to Weight Activities

- By Possible Points
- Equally
- Enter for Each Activity

The image shows a settings panel with a title bar. The first option is 'Weight by Type of Activity' with an unchecked checkbox. Below it is a section titled 'How to Weight Activities' containing three radio button options: 'By Possible Points' (which is selected), 'Equally', and 'Enter for Each Activity'. Blue arrows from the text on the left point to these options: 'Por los puntos posibles' points to 'By Possible Points', 'Peso igual' points to 'Equally', 'Peso variable a cada actividad' points to 'Enter for Each Activity', and 'Peso por tipo de actividad' points to 'Weight by Type of Activity'.

Por los puntos que vale cada actividad

- Seleccione esta opción si la suma de todos los puntos asignados equivale a la puntuación total, independientemente del tipo de actividad.



The screenshot shows a sidebar menu with the following items:

- Activities
- Grade Mappings
- Course Home Page
- Manage Section Media

Below the menu is an **Options** section with a dropdown arrow. It contains the following options:

- [+ Add an Activity](#)
- [Copy Activities](#)
- Weight by Type of Activity**

Under the heading **How to Weight Activities**, there are three radio button options:

- By Possible Points** (This option is circled in red in the original image)
- Equally
- Enter for Each Activity

At the bottom of the options section is a **Change** button.

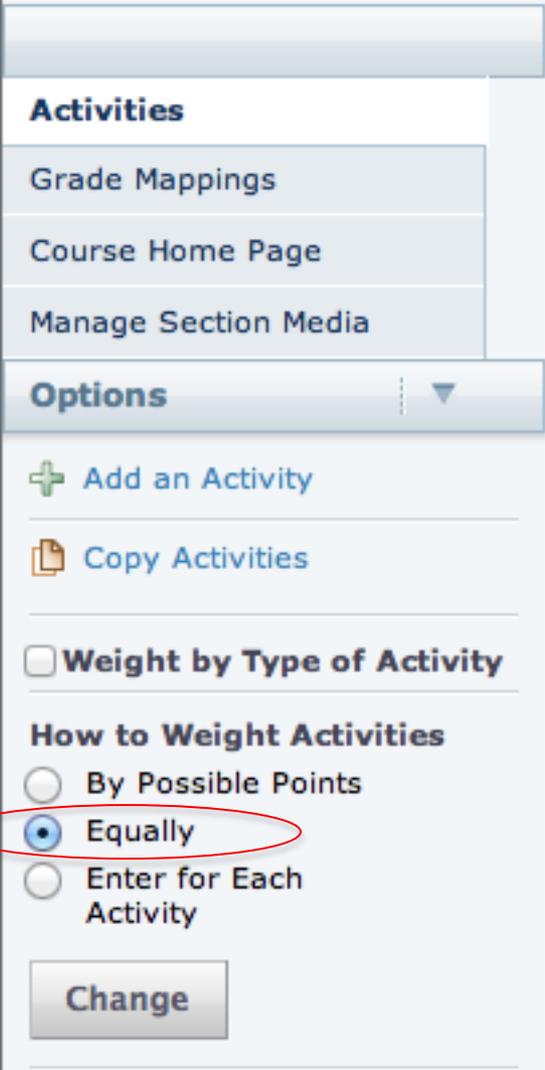
Por los puntos que vale cada actividad

- Esta opción supone que los puntos de cada actividad también representan su peso relativo.
- Suponga que su curso se basa en la puntuación de 4 exámenes parciales a 100 puntos cada uno, un proyecto especial con puntuación igual a 200 puntos y un examen final igual a 200 puntos.
- En este caso el sistema le calcula la puntuación final se calcula así:

$$\frac{Ex1 + Ex2 + Ex3 + Ex4 + PE + EF}{800} \times 100$$

Peso Igual

- Seleccione esta opción si cada actividad tiene el mismo peso, independientemente de la puntuación individual que tenga cada una o del tipo de actividad.



The screenshot shows a sidebar menu with the following items:

- Activities
- Grade Mappings
- Course Home Page
- Manage Section Media
- Options (with a dropdown arrow)

Below the 'Options' menu, there are several options:

- [+ Add an Activity](#)
- [Copy Activities](#)
- Weight by Type of Activity**

Under the heading **How to Weight Activities**, there are three radio button options:

- By Possible Points
- Equally** (This option is circled in red in the original image)
- Enter for Each Activity

At the bottom of the sidebar, there is a **Change** button.

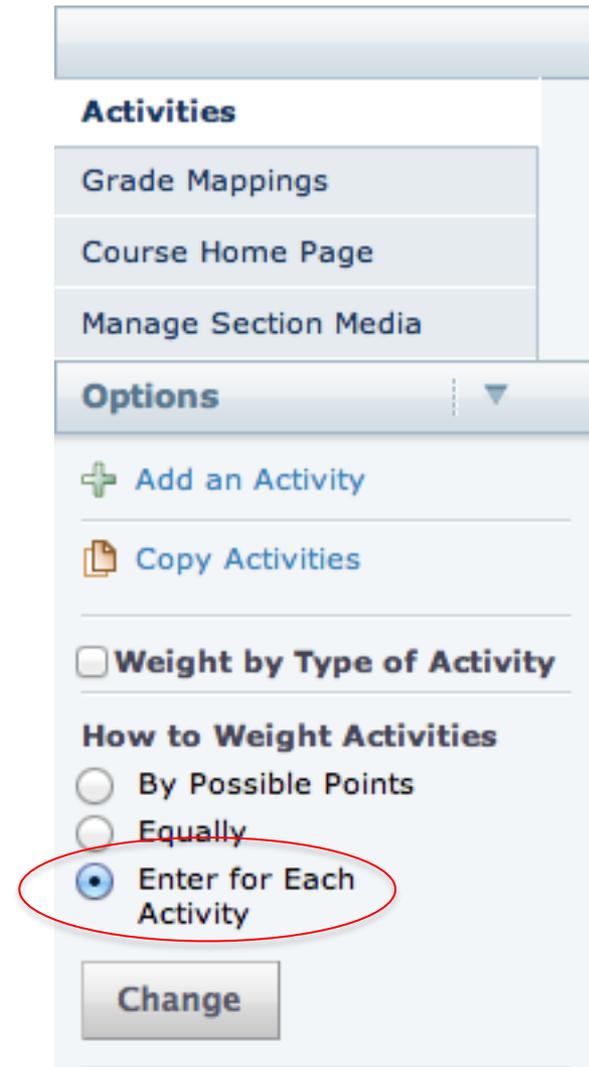
Peso Igual

- Suponga que su curso se basa en la puntuación de 4 exámenes parciales a 100 puntos cada uno, un proyecto especial con puntuación igual a 200 puntos y un examen final igual a 200 puntos. No obstante desea darle igual peso a cada actividad.
- En este caso el sistema ajusta la puntuación de cada actividad para que cada una tenga el mismo peso (como son 6 actividades, se divide entre 6):

$$\text{Puntuación Final} = \frac{Ex1/100 + Ex2/100 + Ex3/100 + Ex4/100 + PE/200 + EF/200}{6} \times 100$$

Peso Variable

- Seleccione esta opción si cada actividad tiene un peso distinto (la puntuación individual no representa su peso relativo).



The screenshot shows a vertical menu with several options. The 'Options' section is expanded, showing a list of actions and weighting settings. The 'Enter for Each Activity' option is selected and circled in red.

Activities

- Grade Mappings
- Course Home Page
- Manage Section Media

Options

- + Add an Activity
- Copy Activities
- Weight by Type of Activity

How to Weight Activities

- By Possible Points
- Equally
- Enter for Each Activity

Change

Peso Variable

- Suponga que su curso se basa en la puntuación de 4 exámenes parciales a 100 puntos cada uno, un proyecto especial con puntuación igual a 200 puntos y un examen final igual a 200 puntos. No obstante usted desea que los exámenes parciales representen el 60% de la puntuación total (15% cada uno), el examen final el 30% y el proyecto especial el 10%.

Peso Variable

Para calcular los pesos relativos, se divide el porcentaje de cada actividad entre el porcentaje de la actividad con *menor* peso (en este caso, 10%):

$$\text{Parcial 1: 15\%} \quad \text{Peso} = \frac{15}{10} = 1.5$$

$$\text{Parcial 2: 15\%} \quad \text{Peso} = \frac{15}{10} = 1.5$$

$$\text{Parcial 3: 15\%} \quad \text{Peso} = \frac{15}{10} = 1.5$$

$$\text{Parcial 4: 15\%} \quad \text{Peso} = \frac{15}{10} = 1.5$$

$$\text{Proyecto Especial: 10\%} \quad \text{Peso} = \frac{10}{10} = 1$$

$$\text{Examen Final: 30\%} \quad \text{Peso} = \frac{30}{10} = 3$$

Peso Variable

El sistema calcula la puntuación final así:

$$\text{Puntuación Final} = \frac{\left(\frac{Ex1}{100} \times 1.5\right) + \left(\frac{Ex2}{100} \times 1.5\right) + \left(\frac{Ex3}{100} \times 1.5\right) + \left(\frac{Ex4}{100} \times 1.5\right) + \left(\frac{PE}{200} \times 1\right) + \left(\frac{EF}{200} \times 3\right)}{1.5 + 1.5 + 1.5 + 1.5 + 1 + 3} \times 100$$

Peso Por Tipo de Actividad

- Seleccione esta opción si asignará peso agrupado por tipo de actividad.
- En este caso el sistema aplica los pesos a cada tipo de actividad por separado.

Weight by Type of Activity

Peso Por Tipo de Actividad/Puntos Posibles

- Suponga que tiene dos tipos de actividades: Exámenes y Asignaciones
- El sistema automáticamente adjudica 50% del peso a ambos tipos de actividades y dentro de cada tipo de actividad distribuye la puntuación proporcionalmente.



Weight by Type of Activity

How to Weight Activities

- By Possible Points
- Equally
- Enter for Each Activity

Peso Por Tipo de Actividad/Puntos Posibles

- Por ejemplo: 4 exámenes con valor de 100 puntos cada uno y 2 asignaciones, una con valor de 50 puntos y otra con valor de 100 puntos

$$PF = \frac{\frac{(Ex1 + Ex2 + Ex3 + Ex4)}{400} + \frac{Asig1 + Asig2}{150}}{2} \times 100$$

Peso Por Tipo de Actividad/Peso Igual

- Suponga que tiene dos tipos de actividades: Exámenes y Asignaciones
- El sistema automáticamente adjudica 50% del peso a ambos tipos de actividades y dentro de cada tipo de actividad distribuye la puntuación para que todas las actividades tengan el mismo peso.



Weight by Type of Activity

How to Weight Activities

By Possible Points

Equally

Enter for Each Activity

Peso Por Tipo de Actividad/Peso Igual

- Por ejemplo: 4 exámenes con valor de 100 puntos cada uno y 2 asignaciones, una con valor de 50 puntos y otra con valor de 100 puntos

$$PF = \frac{\left(\frac{Ex1}{100} + \frac{Ex2}{100} + \frac{Ex3}{100} + \frac{Ex4}{100}\right) \times 0.25 + \left(\frac{Asig1}{50} + \frac{Asig2}{100}\right) \times 0.5}{2} \times 100$$

Peso Por Tipo de Actividad/Peso Variable

- Suponga que tiene dos tipos de actividades: Exámenes y Asignaciones
- En este caso el peso asignado a cada actividad se retiene. Es decir, no hace diferencia si se selecciona “Weight by Type of Activity” o no se selecciona.

Weight by Type of Activity

How to Weight Activities

By Possible Points

Equally

Enter for Each Activity

